



HARRY GWALA DISTRICT MUNICIPALITY

WRITTEN PRICE QUOTATIONS GARDEN SERVICE

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR THE PROVISION OF GARDEN SERVICE

Quotations are hereby invited from experienced Service Providers to assist with the provision of Garden service to our municipal buildings.

SPECIFICATION

The service provider will be expected to provide gardening service for a period of 10 months, four times a month to Harry Gwala Main Office building (40 Main Street), Disaster Management Centre Premises (Morningside, Ixopo) and Umgeni Water Services.

Grass

Remove all litter
Cut grass to length
Dispose all cuttings

Weeds

Remove large weeds
Apply weed killer
Turn beds over regularly
Edge all beds and tree circles where appropriate
Remove all litter

Shrub beds

All shrub beds are to be kept in a well maintained condition
All shrub beds are to be free of dead diseased shrubs
All prunings are to be removed from site

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Original valid tax clearance certificate
- Certified Copies of company or CC documents together with certified copies of members' IDs.
- Cleaning industry membership certificate
- Company Profile

The following conditions will apply:

- Prices quoted must be firm
- All quotations submitted shall be valid for 30 days after the tender closing date
- A signed MBD4 form must be submitted with a price written quotation (available on our website and reception)
- A certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation
- Your company must be registered in municipal database

CLOSING DATE

The closing date for the bidders is **on 09 September 2015 at 12h00**. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name "**PROVISION OF GARDEN SERVICE**" on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr T. Ndaba** on 039 834 8700 during working hours.

Mrs A.N Dlamini

Municipal Manager